



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

21 Sept 2026

DIVISION MEMORANDUM

No. 461 , s. 2026

**PARTICIPATION IN THE SERIES OF ORIENTATIONS/TRAINING IN
INSTRUCTIONAL SUPERVISION AND MULTIGRADE PEDAGOGY FOR
SCHOOL HEADS AND SUPERVISORS – LUZON CLUSTER**

TO: Assistant Schools Division Superintendents
Chief-Curriculum Implementation Division (CID)
Chief-School Governance and Operations Division (SGOD)
Education Program Supervisors
Public Schools District Supervisors
Public Elementary School Heads
All Others Concerned

1. Pursuant to Unnumbered Memorandum DM-LS-2026-326 titled "*Series of Orientations/Training in Instructional Supervision and Multigrade Pedagogy for School Heads and Supervisors – Luzon Cluster*," the Department of Education shall conduct the said activity on September 22–24, 2026 at Axiaa Hotel, West Avenue, Quezon City.
2. The activity aims to strengthen the competencies of school heads and supervisors in instructional supervision and multigrade pedagogy, with emphasis on effective supervision, appropriate pedagogical approaches, and responsive support for the implementation of the Multigrade Program.
3. In this connection, the following personnel are authorized to participate in the activity:

Name	Position/Designation	Sub-office
Elizabeth B. Cadacio	Principal I	Cuenca
Lyne M. Jaen	Head Teacher I	
Christopher M. Latunio	Teacher-in-Charge/Teacher III	

4. The participants shall actively participate in all sessions and are expected to apply and share relevant learning and practices with concerned personnel in their respective schools upon completion of the activity.
5. Accommodation, travel, and other incidental expenses of the participants shall be charged against the FY 2026 Multigrade Education Program Current Funds. Any funding deficiencies may be charged against available Local Funds, subject to



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standard government accounting and auditing rules and regulations.

6. This Memorandum shall serve as the official Travel Authority of the above-named participants. The participants shall observe existing government rules and regulations governing official travel and shall submit the required travel and liquidation documents upon completion of the activity.

7. Immediate dissemination of and compliance with this Memorandum are desired.


MARITES A. IBAÑEZ, CESO V
Schools Division Superintendent

Encl. as Stated

Reference: Unnumbered Memorandum DM-LS-2026-326

To be indicated in the Perpetual Index under the following subject:

Issuances-Division Memorandum

MRV/ PARTICIPATION IN THE SERIES OF ORIENTATIONS/ TRAINING IN INSTRUCTIONAL SUPERVISION AND MULTIGRADE PEDAGOGY FOR SCHOOL HEADS AND SUPERVISORS – LUZON CLUSTER/ R2- / 09-21-2026